



2024 Vendor Information

All vendor booths indoor/outdoor must be reserved and paid for by: **August 30, 2024**

Sponsorship Levels:

Chief Sponsor = \$650

- (2) tables and will include an 8' covered table and two (4) chairs (**NO backdrop**)
- (1) Outdoor Vehicle display spot
- Electricity Included for Indoor Booth
- Lunch Sponsorship (a portion of your sponsorship will go towards lunch)
- Sponsor can provide flyers to be placed in students packets
- Social Media recognition on our Facebook page
- Lunch included for 5 company representatives

Assistant Chief = \$450

- (1) table and will include an 8' covered table and two (2) chairs (**NO backdrop**)
- (1) Outdoor Vehicle display spot
- Electricity Included for Indoor Booth
- Social Media recognition on our Facebook page
- Lunch included for 3 company representatives

Captain = \$300

- (1) table and will include an 8' covered table and two (2) chairs (**NO backdrop**)
- Electricity Included for Indoor Booth
- Lunch included for 2 company representatives

Driver/Operator = \$80 (limited space)

- (1) Outdoor display spot (Please one vehicle per space – for safety reasons)
- Lunch included for 2 company representatives

Important Notice: *This space is strictly for vehicles such as Fire and Emergency Response Vehicles (Engines, Ladder Trucks, Brush trucks, Ambulance, etc). **No soft good sales** will be allowed at the outdoor space rate, if you want to sell soft goods you will need to pay the indoor booth price. (No Exceptions)*

We have had several comments over the past few years that there are no opportunities to purchase firefighting accessories such as: boots, rescue/firefighting gloves, firefighter hoods, t-shirts, helmets, flashlights, etc. We encourage all sponsors/vendors to allow for sales of these types of items if at all possible.

Display Times:

Saturday - September 28 (only)

7:30 am – 4:00 pm

Set-Up Time: Set-up is from 4:00 – 6:00 pm on Friday and Saturday from 7:00 – 7:30 am.

Tear down Time: Saturday after 4:00 pm

Payment:

Checks are to be made out to: Kirkwood Community College. All payments must accompany the registration form, you will not be confirmed until payment is received and others that paid may take your spot. We do not except credit cards.

LUNCH

Lunch is included in the cost of the booth for up to the number listed under the sponsorship level per company, additional meals can be purchased for \$15.00.

HOTEL ROOMS:

Instructors will be staying at the SureStay by Best Western, 3315 Southgate Ct SW, Cedar Rapids, IA 52404. There are a few hotel rooms available at this hotel for Vendors to reserve (first come, first serve).

Hold Harmless Clause Covering Sponsors/Vendors:

The vendor assumes the entire responsibility for liability for losses, damages, and claims arising out of personal injury or damage to the vendor's display, equipment, and other property brought upon the premises of Kirkwood Community College and shall indemnify and hold harmless, the Central Iowa Training Association and Kirkwood Community College and its affiliates and their agents, servants, and employees for any and all such losses, damages and claims.

Questions:

Please contact Roxann or Kim at: 319-398-5678 or email to: kim.fensterman@kirkwood.edu